

Melanie B. Bergenhausen

Current Address

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EDUCATION

Minnesota State University Moorhead, Moorhead, MN

Masters of Science Degree: *anticipated graduation May 2012*

Major: Educational Leadership

Specialty: Technology

Bachelors of Science Degree: May 2008

Major: Elementary Education & Early Childhood Education

Specialty: Pre-primary

Licensures: Elementary Certification (Grades K-6)

Early Childhood Education Certification (Birth – Age 8)

CERTIFICATION

AZ Structured English Immersion Endorsement

OLWEUS Bully Prevention Training

Sexual Harassment Awareness and Prevention Certification

AIDS Awareness Certification

**CLASSROOM
EXPERIENCE**

Kindergarten Teacher, Cartwright School District, Phoenix, AZ Aug. 2008 –Current

- Taught and managed all-day Kindergarten class of 26-28 students in Title 1 school; 80% ELL students & 90% free and reduced lunches
- Developed and implemented lesson plans and common assessments to meet Arizona English Language Proficiency (ELP) and State Teaching Standards using both content and language objectives
- Participated in Professional Learning Community (PLC) to collaborate with other professionals, set SMART Goals and vertically/horizontally align standards
- Integrated various forms of technology and other multimedia in my classroom to reinforce and enhance student learning (i.e. Ipods, Activboard, Activslate, Activotes, Laptops, Web-based applications, and Teacher Created Resources)
- Confer with parents/guardians, other teachers and administrators to resolve students' behavioral and academic problems & recognize achievements
- Facilitated Kindergarten team meetings to collaboratively create instructional calendars, share effective teaching strategies, and dissect data
- Use differentiated instruction to address the needs of individual learning styles and language needs in the classroom
- Taught Tier 3 Intervention afterschool twice a week

2nd Grade Student Teaching, Rothsay Elementary, Rothsay, MN Spring 2008

- Performed a variety of formal assessments on a student with special needs
- Developed and implemented a variety of cross curricular games
- Planned and taught lessons from all curriculum areas

4th – 7th Grade Practicum, Spring Prairie Colony, Hawley, MN Fall 2007

- Made modifications and accommodations to challenge all grade levels
- Team taught in a multi-grade classroom

Preschool Student Teaching, YMCA, Fargo, ND Summer 2007

- Created and carried out two week thematic unit & lead daily circle time
- Maintained daily communication with families
- Provided appropriate redirection and classroom management skills

- Kindergarten Practicum**, Robert Asp Elementary, Moorhead, MN Spring 2006
- Taught lessons from a variety of curriculum areas
 - Assisted teacher with classroom organization
 - Completed a variety of informal math and reading assessments
- Preschool Practicum**, Great Beginnings Child Care, Moorhead, MN Fall 2005
- Engaged in and planned social activities for children
 - Prepared a variety of hands-on lessons for the children
- 5th Grade Practicum**, Horace Mann, Fargo, ND Spring 2003
- Provided students with a variety of Science lessons
 - Assisted the classroom teacher in various tasks, such as working one on one with students and preparing lessons
- RELATED EXPERIENCE**
- Webmaster/Screencaster/Trainer**, Cartwright School District, Phoenix, AZ Aug. 2008 –Current
- Develop comprehensive screencasts to provide teachers with strategies to implement standard based technology into their classrooms
 - Created, maintained, and managed school and classroom websites
 - Facilitated professional developments on how to integrate technology into classrooms focusing on standard based learning through web-based applications, classroom hardware, and creation/use of classroom websites
- Complex Coordinator**, MSUM Housing, Moorhead, MN Aug 2004 – May 2008
- Facilitated and directed two residents halls, and one apartment building
 - Supervised 12 Resident Assistants and 10 Office Assistants
 - Advised Hall Council & Apartment Association
 - Participated in staff recruitment, training, and scheduling
 - Oversaw all complex operations and lead weekly staff meetings
- Cheerleading Coach**, Fargo Public Schools, Fargo, ND Aug 2007 – May 2008
- Planned and coached 9th grade cheerleading squad of 12 girls
 - Aided in the implementation of 9th grade cheerleading program at Fargo South High
 - Assisted with organization and running Fall NDCCA Cheerleading Competition
- Big Brother Big Sister**, Madison Elementary, Fargo, ND Fall 2005 – Spring 2007
- Met with a young girl once a week to be a stable, supportive, and caring role model
 - Planned fun activities, helped with school work, and was available for support
- Site Supervisor**, Youth Commission, Moorhead, MN Aug 2005 – Sept 2006
- Coordinated activities for children of ages from 6 years to 12 years of age
 - Managed before and after school Kindergarten classroom staff & students
 - Supervised rules and safety policies for staff and children
 - Oversaw field trips and transfers to and from school
- Day Camp Counselor**, City of Bartow, Bartow, FL Summers 1998 - 2005
- Collaborated with other counselors to educate and empower children
 - Planned & directed activities for 40 children
 - Implemented lessons to educate children about community safety
 - Supervise & direct junior counselors.